

# United Way of Southwest Minnesota Workplace Campaign Report

Please complete this report every time you are turning in campaign funds/pledge forms from your workplace

**PLEASE DO NOT WRITE IN GRAY SHADED AREAS!**

## PLEASE FILL OUT THE FOLLOWING INFORMATION ON EACH REPORT TURNED IN.

<b>COMPANY/ORGANIZATION NAME</b>	
<b>Name of Person completing report</b>	
<b>This report is: (please choose one)</b>	<input type="checkbox"/> Partial Report <input type="checkbox"/> Final Report (no more funds expected)

## PLEASE ONLY REPORT PLEDGES AND PAYMENTS TURNED IN WITH THIS REPORT.

Employee Contributions/Pledges	# of Donors	Total Pledges	Amount Enclosed	United Way Audited Amounts
One Time Gifts Cash/check		\$	\$	
Payroll Deduction Pledges		\$	\$	
Credit Card Pledges Please complete via our website		\$	\$	
Special Events		\$	\$	
Total Employee Donations This Report		\$	\$	
<b>Corporate Contribution/Pledge</b> Please fill out pledge form and indicate billing date if invoice is requested.		\$	\$	

NOTES:

## PLEASE PROVIDE THE FOLLOWING ONCE EACH YEAR OR IF INFORMATION CHANGES.

<b>Name of CEO/President</b>	
<b>Mailing Address</b>	
<b>City, State, Zip</b>	
<b>Telephone Number/Email</b>	
<b>Name of Campaign Ambassador</b>	
<b>Name of Payroll Contact</b>	
<b>Name of Billing Contact</b>	
<b>Number of Employees in UWSWMN Service Area:</b>	

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